

JOB DESCRIPTION

Role: Software Quality Assurance (Manual)
Reports to: QA Manager
Location: Indonesia

Responsibilities

- Understand and contribute to product specification
- Passionate in manual testing
- Contribute to approach, design, implementation of tests for product
- Design and develop the test plan and test cases that conform to defined functionality specifications, design documents, and external application standards
- Perform test specification, maintenance, execution, analysis, and code reviews for assigned features
- Participates the risk analysis of product
- Maintains defect tracking and test documentation
- Review user manuals and support documentation of the product
- Trouble-shoot code individually or in a group, provide written and verbal assessments of test results
- Contribute to facilitate the quality assurance test approach
- Work with the software manager/engineers for the software issue debugging when necessary

Technical Skills and Competencies

- Information Technology Degree in a recognized university, Major Information Technology or related field
- Knowledge of QA tools including requirements, test, and defect management systems
- Knowledge of test and risk analysis methodologies
- Understanding of Human Resources related processes is advantageous
- HRIS (Human Resource Information System) testing experience is preferred
- Fluent English language skills and work experience in a multi-national environment are advantageous

Useful links

- Website: www.biposervice.com
- Facebook: <https://www.facebook.com/biposvc>
- LinkedIn: <https://www.linkedin.com/company/bipo-svc/>

Interested applicants, please e-mail your resume to: asean.hr@biposervice.com



Make Life Easier.

About BIPO

At BIPO, our passion for technology and innovation empowers businesses across the globe with increased efficiency and convenience.

Our enterprise-ready **HR Management System** automates HR processes, simplifies workflows, and delivers actionable insights to build the best employee experience. Complemented by our **global payroll outsourcing** and **Employer of Record (EOR) services**, we support businesses to manage today's global workforce.

Established in 2010, and headquartered in Singapore, we are better connected to support your payroll and people solutions needs through a global network of 30+ offices, four R&D centres, and business partners across 100+ countries.

Our products & services

- HR Management System (HRMS)
- Global Payroll Outsourcing
- Employer of Record (EOR)