

## **JOB DESCRIPTION**

**Role:** Software Quality Engineer Manual - Payroll  
**Reports to:** QA Manager - Payroll  
**Location:** Indonesia

### **Responsibilities**

- Understand business/functional requirements and translate them into test cases.
- Perform software testing related to the enhancement and/or development tasks to support project delivery, product support and/or development activities.
- Collaborate with Product, PM, SD, Support team on software verification and test activities.
- Provide internal support, ensure target response, bridge the issue to R&D team, and provide satisfying solution. • Support and troubleshooting of production issues.
- Track defects and follow-through on defect resolutions.
- Other related duties as assigned.

### **Technical Skills and Competencies**

- Relevant diploma or degree in Computer Science / Information Technology or equivalent.
- Min 2 years hands-on experience in Software Quality Assurance Testing with strong working knowledge of QA & testing processes and methodologies.
- Experience in HRMS Products especially Payroll and SQL.
- Strong analytical, problem identification and solving skills with solution focused mindset and desire to learn.
- Be a creative thinker who can quickly identify and test for functional 'edge cases' outside of expected functionality workflow.
- Excellent communication skill and detailed oriented person.
- Ability to work under pressure and meet deadlines.
- Understanding of HR business process would be advantageous.
- Fluency in Chinese language is a plus.

### **Useful links**

- Website: [www.biposervice.com](http://www.biposervice.com)
- Facebook: <https://www.facebook.com/biposvc>
- LinkedIn: <https://www.linkedin.com/company/bipo-svc/>

Interested applicants, please e-mail your resume to: [asean.hr@biposervice.com](mailto:asean.hr@biposervice.com)



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## About BIPO

At BIPO, our passion for technology and innovation empowers businesses across the globe with increased efficiency and convenience.

Our enterprise-ready **HR Management System** automates HR processes, simplifies workflows, and delivers actionable insights to build the best employee experience. Complemented by our **global payroll outsourcing** and **Employer of Record (EOR) services**, we support businesses to manage today's global workforce.

Established in 2010, and headquartered in Singapore, we are better connected to support your payroll and people solutions needs through a global network of 30+ offices, four R&D centres, and business partners across 100+ countries.

## Our products & services

- HR Management System (HRMS)
- Global Payroll Outsourcing
- Employer of Record (EOR)