# (Senior) Regional Systems Analyst

**Company Overview:**

Established in 2010 and headquartered in Singapore, BIPO is a **global payroll and people solutions** provider. Our comprehensive **total HR solutions** include our Human Capital Management (HCM) suite, Global Payroll Outsourcing (GPO) and Employer of Record (EOR) service across 160+ global markets.

We are better connected to support companies' payroll and people solutions needs through a global network of 40+ offices, four R&D centres, and business partners across 160+ markets. To date, we have served 560,000+ headcounts and 3,300+ clients.

**Key Responsibilities:**

- Regional system analysis and solution provider
- To be independent & an expert in HRMS related product
- Technically analyse existing system, functional requirement, and provide system solution will there be any enhancement/customization/system issues bring up by the team
- Read the system source codes and advise other teams on behaviour / feasibility of requirements
- Review the technical specification document and ensure a detail / sufficient content for Development Team
- Work with Research and Development (RnD) team for any required discussion pertaining to system design
- Strictly follow the process and ensure the proper documentation is in place
- Ensure effective communication within the team as well as other departments
- Take overall responsibility and actively follow up the tasks to ensure the deadline is met

**Requirements:**

- Bachelor's degree holder in Computing and/or Information System
- Very hands-on experience in HR modules and technical analysis / system design experience
- Business fluency in English language and one Asian language is preferred
- Willingness to travel to client's work location if required
- Able to work in a fast-paced environment

**Useful links**

- Website: www.biposervice.com
- Facebook: https://www.facebook.com/biposvc
- LinkedIn: https://www.linkedin.com/company/bipo-svc/

To apply for this role, please contact **asean.hr@biposervice.com**